



LIGHTHOUSE VILLAGE

NORTH CAROLINA

May 10, 2014

Vaughan Williams
Division Engineer – Highway Division 15
North Carolina Department of Transportation
5555 McLean Drive
Cape Carteret, North Carolina 28584

**Example Letter 1:
Government Notification**

Dear Mr. Williams:

This is notification of our planned “Dolphin Run” street fair scheduled for October 11, 2014, on Argo Street (SR 4434) between Main Street (SR 1123) and Mermaid Drive (SR 4456). We would appreciate any feedback as to whether or not you all are aware of any other special events scheduled for that location, have any maintenance or other activities planned for that area, or have any other concerns during the time of our street fair.

If you have any questions, please contact me at 252-223-4568 or anton.arensky@ci.lv.nc.us.

Sincerely,

Mr. Anton Arensky
Director of Parks and Recreation



North Carolina Marathoner's Association

May 10, 2014

Vaughan Williams
Division Engineer – Highway Division 15
North Carolina Department of Transportation
5555 McLean Drive
Cape Carteret, North Carolina 28584

**Example Letter 2:
Request
(Non-Government)**

Dear Mr. Williams:

We are planning a marathon for October 11, 2014, on US 99 between Lighthouse Village and Cape Carteret. I have attached the completed “Special Events Request Form” and have also attached a copy of our waiver showing we have included the State of North Carolina, the North Carolina Department of Transportation, and Carteret County. We would appreciate any feedback as to whether or not you all are aware of any other special events scheduled for that location, have any maintenance or other activities planned for that area, or have any other concerns during the planned event.

If you have any questions, please contact me at 252-112-6657 or echabrier14@gmail.com.

Sincerely,

Mr. Emmanuel Chabrier
Director



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

July 14, 2014

Mr. Anton Arensky
Director of Parks and Recreation
Lighthouse Village
123 S. Sailor Drive
Lighthouse, North Carolina 28584

**Example Response
Letter 1
(Government)**

Dear Mr. Arensky:

We appreciate notification of your "Dolphin Run" street fair scheduled for October 11, 2014, on Argo Street (SR 4434) between Main Street (SR 1123) and Mermaid Drive (SR 4456). We are not aware of any other special events scheduled for that location, and do not have any maintenance or other activities planned for that area during the time of your special event.

We hope this event it is successful. Please provide us a copy of your ordinance (pursuant to general statute [§20-169](#)) when it is passed for our records. If you have any questions, please contact me at 252-777-8826 or vwilliams@ncdot.gov.

Sincerely,

Vaughan Williams
Division Engineer

CC: Division Traffic Engineer
District Engineers
Resident Engineers
Bridge Maintenance Engineers
Roadside Environmental Engineers
Bituminous Supervisors
State Highway Patrol
State Traffic Operations Engineer
Statewide Operations Center (stoc@ncdot.gov)

MAILING ADDRESS:
NCDOT HIGHWAY DIVISION 15
0015 MAIL SERVICE CENTER
RALEIGH, NORTH CAROLINA 27699-0015

TELEPHONE: (252) 777-8826
FAX: (252) 777-8827
WEBSITE: WWW.DOH.DOT.STATE.NC.US

LOCATION:
5555 MCLEAN DRIVE
CAPE CARTERET, NORTH CAROLINA 28584



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
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July 14, 2014

Mr. Anton Arensky
Director of Parks and Recreation
Lighthouse Village
123 S. Sailor Drive
Lighthouse, North Carolina 28584

**Example Response
Letter 2
(Government)**

Dear Mr. Arensky:

We appreciate notification of your "Dolphin Run" street fair scheduled for October 11, 2014, on Argo Street (SR 4434) between Main Street (SR 1123) and Mermaid Drive (SR 4456). We are not aware of any other special events scheduled for that location, and do not have any maintenance or other activities planned for that area during the time of your special event. However, we have some concerns with your special event due to the holiday weekend and would like to discuss alternate routes.

Please contact me at 252-777-8826 or vwilliams@ncdot.gov to set up a time that we can meet to discuss.

Sincerely,

Vaughan Williams
Division Engineer

CC: Division Traffic Engineer
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Bridge Maintenance Engineers
Roadside Environmental Engineers
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State Highway Patrol
State Traffic Operations Engineer
Statewide Operations Center (stoc@ncdot.gov)

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STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

July 14, 2014

Mr. Emmanuel Chabrier
Executive Director
North Carolina Marathoner's Association
347 Fleet Street
Greenville, North Carolina 27835

**Example Response
Letter 3
(Non-Government)**

Dear Mr. Chabrier:

We appreciate notification of your marathon scheduled for October 11, 2014, on US 99 between Lighthouse Village and Cape Carteret. We are not aware of any other special events scheduled for that location, and do not have any maintenance or other activities planned for that area during the time of your special event. Therefore, we are approving this special event with the following additional considerations and requirements:

- The John Sessoms Memorial Bridge (bridge 150034) shall be bypassed due to its narrow travel lanes and lack of shoulders. SR 1342 (Blue Fish Road) and SR4453 (Central Baptist Church Road) may be used as an alternate route for this section.
- SR 4563 (Chester Brown Loop Road) shall be used to avoid the at-grade railroad crossing just north of Lighthouse Village.

We hope your special event is successful and, if you have any questions, please contact me at 252-777-8826 or vwilliams@ncdot.gov.

Sincerely,

Vaughan Williams
Division Engineer

CC: Division Traffic Engineer
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Bridge Maintenance Engineers
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